

# DRESS CODE

## The Union Club of British Columbia

### Introduction

The Union Club requires members, guests, visitors and room guests to adhere to a Dress Code whenever using the Club. The Dress Code seeks to provide an atmosphere of fellowship and favours a fitted and smart aesthetic.

Members, guests, visitors and room guests are required to observe the Dress Code whenever they are using the Club's common areas, except when entering or exiting the building, or when travelling through the corridors of the building to a private function or their bedroom, or when travelling to or from the Executive Fitness Centre.

Members, guests and visitors should respect the Dress Code as advertised for individual club events and occasions. In the case of a private function or association meeting, the dress code that is specified for the event by the organizers will supersede the Club's Dress Code as set down below.

### Dress Code

- I. **Business Dress for Gentlemen:**
  - a. Business suit or blazer styled jacket and trousers;
  - b. Dress shirt with collar;
  - c. Neck tie, bow tie or cleric's collar;
  - d. Dress shoes and socks.
- II. **Smart Casual for Gentlemen (September 1<sup>st</sup> to May 31<sup>st</sup>):**
  - a. Blazer styled jacket or sweater strongly encouraged
  - b. Collared shirt or turtleneck (including polo styled collared shirts);
  - c. Trousers (including dark and fitted denim);
  - d. Shoes.
- III. **Smart Casual for Gentlemen (June 1<sup>st</sup> to August 31<sup>st</sup>):**
  - a. Collared shirts (including polo styled collared shirts);
  - b. Smart, casual tailored trousers or slacks, including solid coloured, dark, tailored denim.  
Note: faded, frayed, torn or distressed and blue jeans style, eg: Levi's casual blue jeans or work-style blue jeans prohibited;
  - c. Fitted dress shorts;
  - d. Smart casual or business shoes or closed toed sandals.
- IV. **Business Dress for Ladies:**
  - a. Business suit or fitted jacket with pants or skirt;
  - b. Dress, with or without jacket;
  - c. Dress shirt, blouse or sweater; and
  - d. Shoes.
- V. **Smart Casual for Ladies:**
  - a. Shirt, blouse, or sweater;
  - b. Dress;

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- c. Smart, casual tailored trousers or slacks or skirt, including solid coloured, tailored denim, or dress shorts. Note: faded, frayed, torn or distressed and blue jeans style, eg: Levi's casual blue jeans or work-style blue jeans prohibited;
  - d. Shoes or dress sandals.
- VI. **Business Dress for Military, Police and Firefighters:**
- a. Tunic, shirt, tie, trousers and issue shoes.
- VII. **Smart Casual for Military, Police and Firefighters:**
- a. Dress of the day – uniform trousers, shirt and issue shoes. Does not include combat clothing, fatigues, or coveralls.
- VIII. **Black Tie Dress for Men:**
- a. Black tuxedo or formal black suit with tuxedo shirt, and formal bowtie or formal neck tie; white tuxedo jacket in the summer if preferred; and
  - b. Black dress shoes and socks.
- IX. **Formal Wear for Ladies:**
- a. Formal dress, skirt or pants, with or without jacket;
  - b. Formal shirt or blouse or sweater;
  - c. Evening gown or tuxedo; and
  - d. Shoes or dress sandals.

### Look Book

- The Dress Code, "Look Book" provides examples of modern attire that is in compliance and non-compliance with the Dress Code. The "Look Book" will be updated every two years.

### Medical or Other Valid Reasons

- Members, guests, visitors or room guests who cannot comply with aspects of the Dress Code due to medical or other valid reasons are exempt.

### Traditional Dress

- National or traditional dress is permitted.

### Billiard Room

- Smart casual without blazers or sweaters.

### Inappropriate Attire at Anytime in the Club

- Frayed, torn, faded, distressed or unkempt clothing.
- Blue jeans style pants, eg: Levi's casual blue jeans and work-style blue jeans.
- Athletic, camouflage-styled or cargo styled clothing, flannel plaid shirts (i.e. lumberjack style), t-shirts, athletic footwear such as running shoes or trainers, beach styled sandals, work boots, rubber boots, or ball caps.
- Bold advertising messages or slogans displayed on any item of clothing.

### Clothing Collection

The Club maintains a collection of jackets, laundered collared shirts, ties and shoes to accommodate members, guests or visitors who are not appropriately dressed but would like to use the Club.

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### Dress Protocol for Special Events

Members, guests and visitors when attending special Club events must comply with the stipulated dress protocol. For example, if the dress code is “Black Tie” and a member shows up wearing “Smart Casual” the member will not be allowed to attend the special event.

### Dress Code Exceptions

At the discretion of senior management, there may be occasions when aspects of the dress code are exempt (i.e. jackets; sweaters) due to conditions beyond the Club’s control (i.e. room temperature). Exceptions will be communicated to the membership through normal channels.

### Dress Code Enforcement

The Dress Code will be strictly enforced by management and staff at all times.

#### I. **Member Complaints:**

- a. When a member complains to a staff member, the staff member will immediately inform the designated “senior staff member” on duty who will in turn manage the complaint;
- b. The senior staff member will speak discreetly with the complainant to let her/him know that the matter is in hand;
- c. The senior staff member will use her/his discretion on how to deal with the individual(s) in non-compliance and make every effort possible to avoid anyone from becoming embarrassed;
- d. A non-compliant individual(s) approached by a staff member regarding a matter of dress will be expected to respond respectfully and cooperate fully with the staff member;
- e. Under no circumstances should a complainant or any other member attempt to enforce the Dress Code themselves or try to influence a staff member to pursue a specific course of action.

Any non-compliant member or a member who hosts a non-compliant guest or visitor will be dealt with accordingly for breach of compliance at the discretion of management or a senior staff member.

If a member feels her/his complaint has not been adequately addressed, then the member should direct their concerns to the General Manager and/or the General Committee.

### Comments?

If a member would like to comment on the revised Dress Code, please send an email to the following address: [dresscode@unionclub.com](mailto:dresscode@unionclub.com)